

Hilda Rosario Escher
President &
Chief Executive Officer

February 12, 2010

JOB ANNOUNCEMENT

POSITION: Family Service Advocate (FSA) to work with Hillside Work Scholarship Connection in partnership with the Ibero-American Action League, Inc.

THE YEARLY SALARY IS: Full-time, \$28,000-\$30,000

SPECIFIC REQUIREMENTS ARE:

- A minimum of Associate's Degree in Social Work or related field.
- Experience working with urban youth and families.
- Bilingual in English and Spanish preferred.
- Demonstrate knowledge of the Latino Community.
- Is knowledgeable about community and Rochester City School District (RCSD) resources and an understanding of the RCSD systems and contact people.
- Demonstrate ability to work cooperatively with other service providers.
- Excellent organizational, leadership, computer and communication skills.
- Must have fingerprint clearance through NYS Department of Education.
- Have a valid NY State driver's license and access to own transportation.
- A combination of education and experience other than specified may be accepted by the President and CEO.

SPECIFIC RESPONSIBILITIES:

Under the guidance and supervision of the Ibero's Vice President of Children and Youth Department, the FSA is responsible for assisting the families assigned in ensuring that all their needs are met by connecting them to community resources and navigating them through the RCSD and other pertinent systems. Conducts parent meetings, parent activities, home visits; provide interpretation and transportation services as needed and maintain up-to-date case notes about services provided in each family's file. The FSA must be able to develop a trusting relationship with the families; interact positively and respectfully with staff, parents, students, and colleagues, and demonstrate a commitment to the mission of Hillside Work Scholarship Connection and the Ibero-American Action League, Inc.

SEND APPLICATION/RESUME TO: Deadline for Applications is February 19, 2010

Ms. Aida Veras, Vice president, Children & Youth Services
Ibero-American Action League, Inc.
911 East Main Street
Rochester, New York 14605
aida.veras@iaal.org 585-325-5370 ext. 112

