

September 2011

## **JOB ANNOUNCEMENT**

IBERO-American Action League, Inc. is seeking a **Permanent, (30 hours/week) Education Specialist.**

**Responsibilities:** To coordinate the educational goals and objectives of the Head Start Performance Standards; to provide educational leadership to teachers. To plan, develop, monitor curriculum implementation and supervise center education staff.

**Qualifications:**

Must have at least a Master's degree in Early Childhood Education 0-5 and/or Special Education strongly preferred.

Three to five years teaching in early childhood education, two years supervising classroom teachers, and one year working with low income families and children with disabilities preferred. Bilingual (Spanish-English) required.

Must be a good team player, demonstrate ability to work cooperatively. Have good organizational and leadership skills.

Be available for meetings and training's outside working hours.

Have the ability to perform all physical duties required by the supervision of young children.

Have the ability to reflect on one's own performance; must obtain a physical exam with TB test, fingerprints and State Central clearance.

Requires a valid NYS driver's license and reliable transportation.

Must be able to interact positively and respectfully with staff, parents, students, and colleagues, and demonstrate a commitment to the job.

**Salary:** \$20/hr or \$31,200

**Reports to:** Day Care Center Director

**Deadline to apply:** October 9<sup>th</sup>, 2011

**If interested, please submit resume and complete an application at:**

**Ibero-American Action League, Inc.**

**Attn: HR Dept.**

**911 East Main St.**

**Rochester, New York 14605**

EEO/AA Employer



Community Partner